**Minutes of the Registration and Admissions Officers Constituent Group Discussion**

**October 30, 2008**

**Educause**

Following the welcome and introductions, Mark McConahay announced the upcoming CAMP to be held in Arizona, February 4-6, 2009. A workshop on identity management was held prior to the AACRAO Technology Conference in July 2008. We all need to tie individuals to records. Ideally, the identity for the individual would be unique and persistent throughout the student life cycle. CAMP will be focused on these identity management issues.

Stanford is engaged in a pilot program with the National Student Clearinghouse. The pilot attempts to deal with identity management issues for two groups. NSC now uses a proprietary method to connect universities by having the individual authenticate at the university, and through a secure URL, connect to the Clearinghouse. University staff can access NSC and look up student information. The goal is to authenticate locally using Shibboleth and then pass the individual’s attributes to NSC. In attempting to set up a Shibboleth authentication of students to NSC, it became clear that a personal identifier not in Eduperson will be required. PESC has been contacted to help work out a solution.

The group discussed the rising popularity of sending transcripts electronically. There appear to be 7 or 8 vendor products for this purpose. The 3 methods commonly used are: using a trusted 3rd party, using a secure transfer mechanism and providing the transcript as a secured document. In addition, sending transcripts by XML is often desirable, particularly between institutions. It was reported that PESC has now formed a working group to combine the document (PDF) and XML into one item.

Several issues about digital identities came up. Few institutions actively confirm the identity of an individual prior to issuing a digital identity. Requirements for recreditialing an inactive individual are often more restrictive than the original. Various processes were discussed.

The “Red Flag Rule” of the Federal Trade Commission was brought up. Few were aware of this. It seems to require policy adoption at the Board of Trustees level for each university. Implementation is supposed to occur by May 1, 2009.